

## SITE JOURNAL Encampment Response Team

#### **SITE JOURNAL CONTENTS**

• Completed Site Journal

Exhibit A: Site Inspection Photos

• Exhibit B: Site Posting Photos

• Exhibit C: Outreach Report

• Exhibit D: Clean Up & Storage Photos

• Exhibit E: Storage Detail

### **A. SITE INSPECTION**

To be filled out by the Field Coordinator prior to any Full Encampment Clean Up and as part of any Obstruction or Hazard Removal. Site Journals and photos should be saved in the appropriate location.

Encampment:	Lake City Mini Park		
Site Address:	Lake City Mini Park	Date of Inspection:	5/24/2020
		Date of Clean-Up:	5/24/2020
Final Inspector:	Bill Gholston	<b>CSR #:</b> NA	
Referred By:	Parks Dept	Photos to HSD?	I Yes □ No
CPT/Bike SPD Response	P □ Yes ☑ No		
Date of Call to Duty Offi	cer:	Time of Call to Duty Officer:	
Date of Call to FC :		Time of Call to FC:	
Date of FC Response :		Time FC arrived on site:	
Time of FC departure fro	om	Action:	
site:			
System Navigator Called	? □ Yes ☑ No	Name of SN:	
Date of Call to SN:		Time of Call to SN:	
Time SN arrived on site:		Offer of Shelter Made?:	☐ Yes ☑ No

**SITE OCCUPANCY DATA** 



**VULNERABLE POPULATIONS** 

# **SITE JOURNAL**

**Encampment Response Team** 

Date of Inspection	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
5/24/2020	0	0	0	0	0

**PUBLIC HEALTH/BIOWASTE** 

Perceived Elderly (60+ years old)	☐ Yes	☑ No	Rats/Mice	⊔ Yes	☑ No
Perceived Infants/Children (≤ 14 years old)	☐ Yes	☑ No	Hazardous Materials	☐ Yes	☑ No
Perceived Youth (15-24 years old)	☐ Yes	☑ No	Bio Waste	☐ Yes	☑ No
Perceived Not Ambulatory	☐ Yes	☑ No	Chemical Waste	☐ Yes	☑ No
Perceived Wounds	☐ Yes	☑ No	Food Waste	☐ Yes	☑ No
Near Facilities for Children (e.g., school, daycare)	☐ Yes	☑ No	Within 50ft of a water body or wetland	☐ Yes	☑ No
Near Facilities for the Elderly (e.g., nursing home)	☐ Yes	☑ No	Loose Sharps	☐ Yes	☑ No
Perceived Women	☐ Yes	☑ No	TOTAL COUNT:		
Perceived Couples	☐ Yes	☑ No	20112 344022		
LGBTQIA (DATA ONLY COLLECTED IF ASKED	☐ Yes	☑ No	SOLID WASTE	_	<b>-</b>
otherwise leave blank)			Disorganized Garbage	☐ Yes	☑ No
POC (DATA ONLY COLLECTED IF ASKED otherwise leave blank)	☐ Yes	☑ No	Bagged Garbage	☐ Yes	☑ No
Presence of Alcohol	□ Yes	☑ No	Loose Garbage	☐ Yes	☑ No
			Bulky Items Garbage	☐ Yes	☑ No
Presence of Contained Sharps	☐ Yes	☑ No	Metal	☐ Yes	☑ No
TOTAL COUNT:			TOTAL COUNT:		
PUBLIC SAFETY/STRUCTURAL CONCER		□ Na	STRUCTURAL CONCERNS/ENVIRORISKS/EMERGENCY RISKS	NMENTA	<b>L</b>
Weapons	☐ Yes	☑ No	Near Industrial Zone-blocking vehicle site	☐ Yes	☑ No
Park	☐ Yes	☑ No	lines		
Sidewalk	☐ Yes	☑ No	Falling Trees/Limbs	☐ Yes	☑ No
Proximity to Bridge	☐ Yes	☑ No	Forested Area	☐ Yes	☑ No
Impeding Roadway	☐ Yes	☑ No	Rented Area	☐ Yes	☑ No
Within 50ft of a Guardrail	☐ Yes	☑ No	Property Damage	☐ Yes	☑ No
Heavy Traffic	☐ Yes	☑ No	TOTAL COUNT:		



## SITE JOURNAL Encampment Response Team

Fires	Slope more than 27 degrees		☐ Yes	☑ No		
Exposed Electrical Wiring	Slide Zone		☐ Yes	☑ No		
TOTAL SCORE:  RIORITY CONDITION DATA  XHIBIT A: SITE INSPECTION PHOTOS  uring a site inspection, Field Coordinators should take photos of the following and store the photos in the appropriate G: Drive folder:  • Cross Street Signs • Photos of Individual Tents • Vehicle/RVs/License Plates  • General Photos of the Encampment • Debris Fields  NAVIGATION TEAM ASSESSMENT    Full encampment cleanup   Litter pick   Reported to SPU as illegal dump   Obstruction or hazard cleanup   Clean - no campers  B. LITTER PICK    Reason for Litter Removal   Blocking intended use of Park   Public Health concern   Public Health concern   Safety or Hazard concern for others ne	Fires		☐ Yes	☑ No		
TOTAL COUNT:    TOTAL SCORE:	Exposed Electrical Wiring		☐ Yes	☑ No		
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□ Reported to SPU as illegal dump         □ Obstruction or hazard cleanup         □ Clean - no campers             B. LITTER PICK             Reason for Litter Removal         □ Blocking intended use of facility       □ Blocking intended use of Park       □ Public Health concern         ☑ Litter on sidewalk       □ Safety or Hazard concern for others ne	☐ Full encampment cleanup					
□ Obstruction or hazard cleanup         □ Clean - no campers         B. LITTER PICK         Reason for Litter Removal         □ Blocking intended use of facility       □ Blocking intended use of Park       ☑ Public Health concern         ☑ Litter on sidewalk       □ Safety or Hazard concern for others ne	☑ Litter pick					
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	□ Blocking intended use of facility		Blocking intend	ded use of Parl	( <u> </u>	Public Health concern
	☑ Litter on sidewalk					Safety or Hazard concern for others nea litter

## a. LITTER PICK PRE-CLEANUP ACTIVITIES



# **SITE JOURNAL**

**Encampment Response Team** 

SPD or WSP officers are present to suppo	☑ Yes	□ No			
Crew is present and ready to support clea	☑ Yes	□ No			
Emphasis Zone (Date:)	☐ Yes	☑ No			
b. LITTER PICK RESOURCE PL	ANNING	6			
SITE CREW ASSESSMENT of FIELD CO	NDITIONS				
JOB SITE INSTRUCTIONS			Specifications/Notes		
Fall Protection Required	☐ Yes	☑ No			
Waste Hauling to Dump	☑ Yes	□ No			
Waste Hauling to Other Location	☑ Yes	□ No			
Vegetation Pruning	☐ Yes	☑ No			
Biohazard Waste	☐ Yes	☑ No			
Chemical Waste	☐ Yes	☑ No			
EXTERNAL CONTRACTORS	-	Γotal	Description		
Number of Labor Crew		2	Cascadia		
Number of Hazmat Crew		1	Cascadia		
Number of Truck Drivers		1	Cascadia W/Trailer		
Contractors Labor Crew Hours On-Site		1			
INTERNAL CLEAN UP TEAMS	-	Γotal	Description		
Number of Heavy Crew		0			
Heavy Crew Hours On-Site		0			
Number of Labor Crew		2	SPR W/Packer		
Labor Crew Hours On-Site		1			
STAGING LOCATION					
Date/Time:	Locatio	on: COVID			
	Locati				



SITE JOURNAL Encampment Response Team

#### **SITE POSTING PHOTOS**

No Regular Encampment Clean-up: 72-hour Notice

- Cross Street Signs
- General Photos of the Encampment
- Close up to read post signage
- At a distance to view entire camp
- After Photos

Field Coordinators should take photos and collect photos from the Navigation Officers and store them photos in the appropriate G: Drive folder:

#### **OUTREACH REPORT**

The Outreach Coordinator will provide a consolidated report for both pre-engagement and day-of activities of the outreach and Navigation team.

Date	Туре	Location	Male Outreach	Female Outreach	•	TOTAL # of People Contacted
			1	0	0	1

#### LITTER PICK STORAGE TOTALS

Number of Bins	Bikes	Large Luggage Items	Large Items
0	0	0	0

Owner Name OR	Owner	Storage?	Not Storable?	# of	# of	# of	# of Large	<b>Short Description</b>
Tent/Structure #	Present?		Check All That Apply	Bins	Bikes	Luggage	Items	

# Exh D - Clean Up Photos







# ORDEN DE RETIRAR TODOS LOS BIENES PERSONALES ORDER TO REMOVE ALL PERSONAL PROPERTY Lake City Mini

206-459-9949

211 or 206-461-3222

FOR OUTREACH AND HOUSING SUPPORT CALL:





























# After Clean Photos









